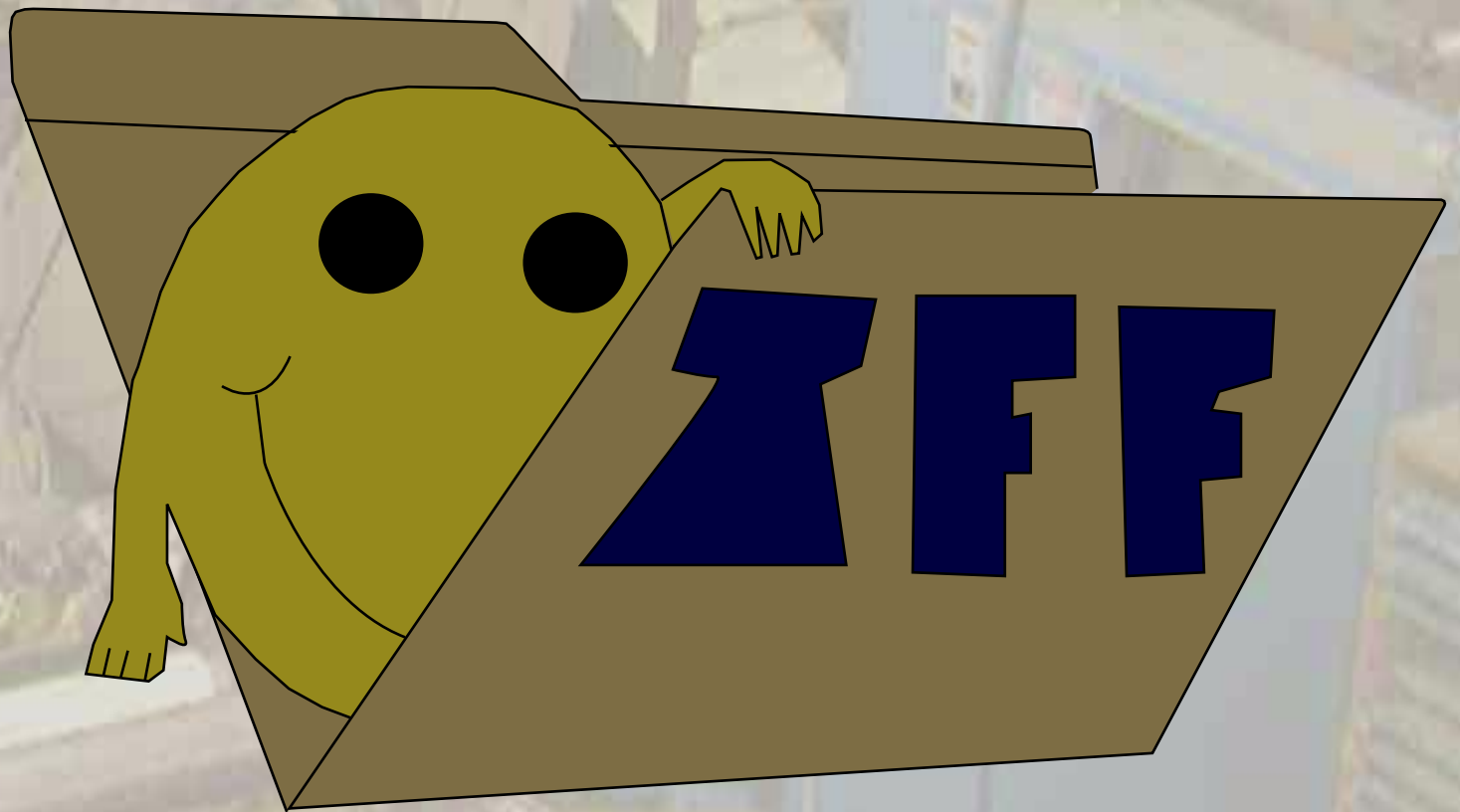
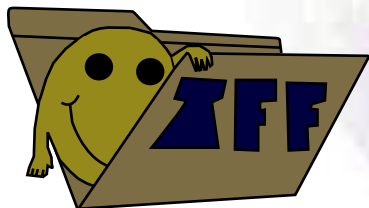


The Folder Factory

2005



We built our reputation on Custom Folders;
it's our strong suit. Start with any Folder
If you don't see it, describe it to us and we'll make it
Add print anywhere on the Folder
Add a color coded strip label
Alphabetic Labels
Straight Numeric Labels
Terminal Digit Labels
Print client name and number
Year Bands
Add bar coding
Add Fasteners
Copy Clips
Add Custom Filebacks or Dividers
Add Pockets
Poly Pockets
Paper Pockets



www.folderfactory.ca

FileQuest

FILE QUEST IS A REGISTERED TRADE MARK OF THE FOLDER FACTORY INC.



THE FOLDER FACTORY wants to ensure that your order will be processed in the most efficient, reliable way. Therefore, it is necessary that the following instructions be followed

Payment Terms

Terms of sale are net 30 days, payable in Canadian or US currency. Cheque, transfer or Visa accepted.

Establishing Credit

Credit must be established with THE FOLDER FACTORY by submitting satisfactory references. THE FOLDER FACTORY may cancel or change credit terms at its own discretion and may request advance payment at any time.

Quotations

It is always best to submit a sample for quotation of custom items. Next best is a sketch or mock-up sample with notations as to quantity, size, color, copy, etc. Verbal description can suffice for simple or stock items. We will mail, fax or e-mail complete specifications upon request.

Lead Times

All orders are confirmed within 24 hours.

Quoted lead times are estimates only. Firm delivery dates will be determined upon receipt of the Purchase Order and approved proofs or artwork. Delivery refers to the date the product is shipped from the factory and does not include the time it takes the shipper to get it to the final destination.

Minimum Charges

There is a minimum order of \$150.00 net (freight excluded) on stock invoice merchandise and \$250.00 for made-to order items. All orders must be carton quantities. Orders for less than a full carton will automatically be increased to the next full carton amount.

Artwork

The customer is generally asked to furnish camera ready or electronic artwork. We can also prepare artwork. We will provide a cost estimate upon receipt of a detailed mock up or sample of the copy. We will provide a proof of the artwork. Our stated lead times begin when we receive customer approval of the artwork.

Pre-Production Proofs

Custom-made production proofs will be provided upon request.

Over-Runs or Under-Runs

We attempt to ship exact quantities as ordered. However, we reserve the right to over-ship or under-ship a maximum of 10% of the total quantity. On custom manufactured or custom printed items, a 10% over-run or under-run is standard.

Shipping

THE FOLDER FACTORY uses the most direct and economical carriers and routes available unless directed otherwise. All prices are F.O.B. point of manufacture. There is an additional charge if inside delivery is specified. This charge is determined by the freight company and may be invoiced separately.

Split Shipments

Delayed shipments or specific drop shipping can be arranged. However, it is our policy to bill the complete order with the first shipment. For drop shipments of more than one destination, ASK FOR A SPECIFIC QUOTATION.

Cancellations

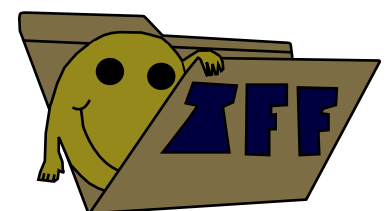
All duly entered orders are considered firm and cannot be canceled except upon written authorization from TFF. Cancellation costs will be billed.

Returns

All returns must be authorized by THE FOLDER FACTORY. Custom manufactured items are not subject to return. Merchandise will not be considered eligible for return after 60 days from original date of shipment. A restocking charge will be applied to customer credit on all returns.








FileQuest

FILE QUEST IS A REGISTERED TRADE MARK OF THE FOLDER FACTORY INC.





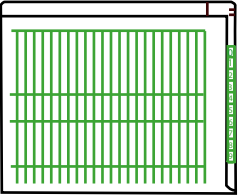
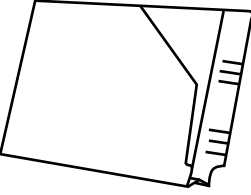
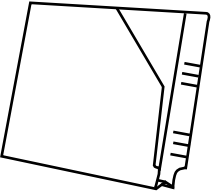


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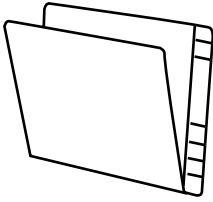
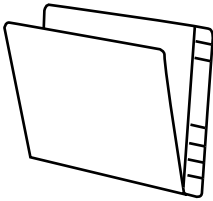
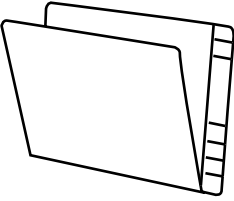
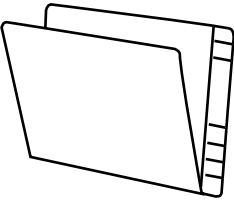
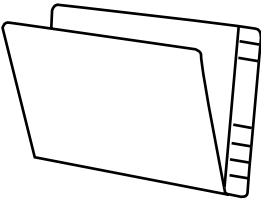
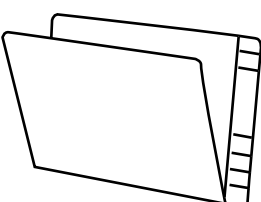
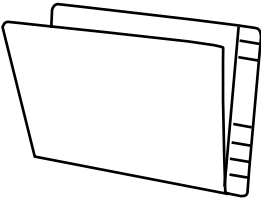
REINFORCED END TAB FILE FOLDERS

	ITEM NO.	DESCRIPTION
	* M111.9.4 TAB # 1103-50 SEMCO #MS-10 Stock item	11 PT. MANILA ,143 # LETTER SIZE SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 500 PER CARTON
	* M114.9.4 TAB # 1123 SEMCO #MRS-20 Stock item	14 PT. MANILA ,180 # LETTER SIZE SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	M111.11.4 SEMCO #MRSD-10 SMEAD #ET150L Stock item	11 PT. MANILA ,143 # LETTER SIZE SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB CUT BACK FRONT PANEL 100 PER BOX / 500 PER CARTON
	M211.9.4 TAB # 1121-00	11 PT. MANILA ,143 # METRIC SIZE SIZE : 13 X 9 1/2" REINFORCED END TAB 100 PER BOX / 500 PER CARTON
	M214.9.4 TAB # 2702-00	14 PT. MANILA ,180 # METRIC SIZE SIZE : 13 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	* M411.9.4 TAB # 1105-50 Stock item	11 PT. MANILA ,143 # LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 500 PER CARTON
	* M414.9.4 TAB # 1127 Stock item	14 PT. MANILA ,180 # LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON

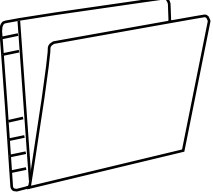
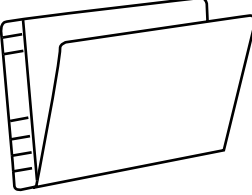
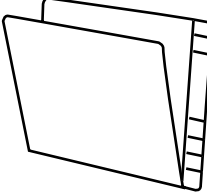
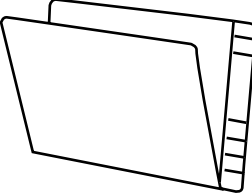
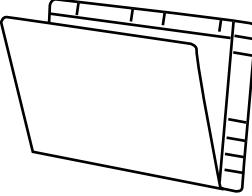
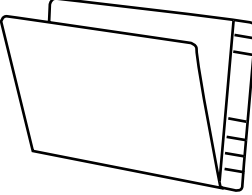
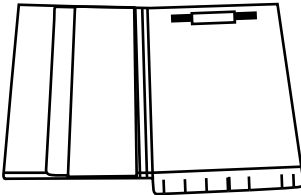
REINFORCED END TAB FILE FOLDERS

	ITEM NO.	DESCRIPTION
	M414.11.4 56055	14 PT. MANILA ,180# LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB CUT BACK FRONT PANEL 100 PER BOX / 400 PER CARTON
	M411.11.4 56054	11 PT. MANILA ,143# LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB CUT BACK FRONT PANEL 100 PER BOX / 500 PER CARTON
	M414.11.4LHT 56055LHT	14 PT. MANILA ,180# LEGAL SIZE, LEFT HAND TAB SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	M414.S.4 TAB #1328	14 PT. MANILA ,180# LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB 1/3rd CUT TOP TAB 100 PER BOX / 400 PER CARTON
	M114.S.134 NF2	14 PT. MANILA ,180# LETTER SIZE SIZE : 11 3/4 X 9 1/2" REINFORCED END TAB COLOURED PRINTING AVAILABLE 100 PER BOX / 400 PER CARTON
	1 1/2" EXPANSION 71120 3" EXPANSION 71121	14 PT. MANILA ,180# LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB CLOSED 2 SIDES 125 PER CARTON
	1 1/2" EXPANSION 61120 3" EXPANSION 61121	14 PT. MANILA ,180# LETTER SIZE SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB CLOSED 2 SIDES 125 PER CARTON

REINFORCED END TAB FILE FOLDERS

	ITEM NO.	DESCRIPTION
	FQ118 DATA FILE F1118 Stock item	11 PT. WHITE ,143# LETTER SIZE SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 500 PER CARTON
	FQ218 DATA FILE #1218 Stock item	14 PT. WHITE ,180# LETTER SIZE SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	FQ158 DATA FILE #1158 Stock item	11 PT. WHITE ,143# METRIC SIZE SIZE : 13 X 9 1/2" REINFORCED END TAB 100 PER BOX / 500 PER CARTON
	FQ258 DATA FILE #1258 Stock item	14 PT. WHITE ,180# METRIC SIZE SIZE : 13 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	FQ128 DATA FILE #1128 Stock item	11 PT. WHITE ,143# LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 500 PER CARTON
	FQ228 DATA FILE #1228 Stock item	14 PT. WHITE ,180# LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	FQ228CBF Stock item	14 PT. WHITE ,180# LEGAL SIZE SIZE : 15 1/4 X 9 1/2" CUT BACK FRONT PANEL REINFORCED END TAB 100 PER BOX / 400 PER CARTON

REINFORCED END TAB FILE FOLDERS

	ITEM NO.	DESCRIPTION
	FQ218LHT	14 PT. WHITE ,180 # LETTER SIZE SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB, LEFT HAND 100 PER BOX / 400 PER CARTON
	FQ228LHT	14 PT. WHITE ,180 # LEGAL SIZE, LEFT HAND TAB SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	FQ218SR	14 PT. SAND ,175 # LETTER SIZE 100 % RECYCLED SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	FQ228SR	14 PT. SAND ,175 # LETTER SIZE 100 % RECYCLED SIZE : 12 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	FO-004-02 COMBINATION TOP & END TAB	15 PT. WHITE ,200 # LEGAL SIZE SIZE : 14 3/4 X 9 1/2" REINFORCED TOP & END TAB 100 PER BOX / 400 PER CARTON
	FO-002-02	15 PT. WHITE ,200 # LEGAL SIZE SIZE : 15 1/4 X 9 1/2" REINFORCED END TAB 100 PER BOX / 400 PER CARTON
	* FQ2345	DENTAL FOLDER FO-4-00 FULLY LAMINATED WITH A FQ712 POCKET GLUED ON PAGE 2 2" BONDED FASTENER IN POSITION 1



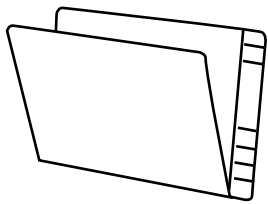
- FO-1-Y2 YELLOW
- FO-1-92 BROWN
- FO-1-82 MAUVE
- FO-1-72 PURPLE
- FO-1-MY7 PURPLE
- FO-1-62 MED BLUE
- FO-1-52 FOREST GREEN
- FO-1-42 LIME GREEN
- FO-1-32 DK ORANGE
- FO-1-22 LT ORANGE
- FO-1-MY1 RED
- FO-1-12 RED
- FO-1-MY0 PINK
- FO-1-02 SALMON
- FO-4-02 CLEAR

FileQuest

Our "File Quest" brand

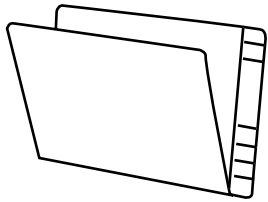
Made from sturdy 15 pt. (200#) paper
 The laminate wraps around the end tab on both the full body and partially laminated folders.
 LEGAL SIZE, FULL END TAB
 14 different coloured end tab colours to choose from.
 Each "File Quest" carton contains 3 boxes of 100 legal size folders.

ADD "P" TO THE MODEL NUMBER FOR PARTIALLY LAMINATED FOLDERS



FO-4-03

15 PT. WHITE ,200 #
 LETTER SIZE
 SIZE : 12 1/4 X 9 1/2"
 REINFORCED END TAB, FULLY LAMINATED
 100 PER BOX / 300 PER CARTON



FO-4-00

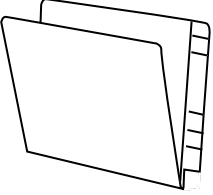
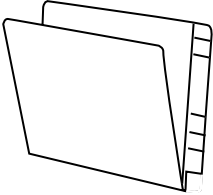
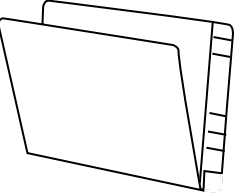
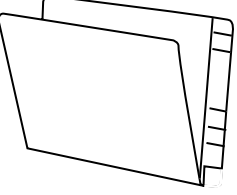
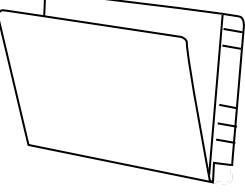
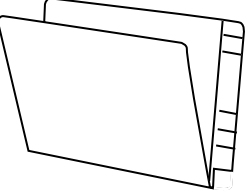
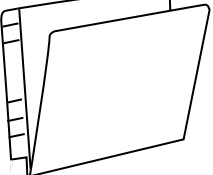
15 PT. WHITE ,200 #
 METRIC SIZE
 SIZE : 13 X 9 1/2"
 REINFORCED END TAB, FULLY LAMINATED
 100 PER BOX / 300 PER CARTON




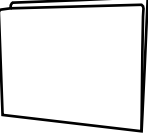
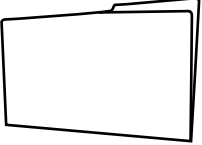
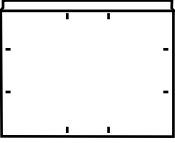
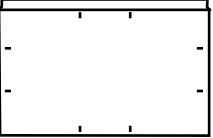
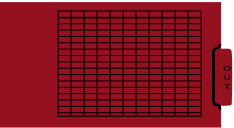

MADE FROM COLOURED PAPER, 15 PT.
 LEGAL SIZE, IN STOCK
 FULLY LAMINATED ON THE OUTSIDE.
 4 NEW COLOURS PLUS WHITE.



REINFORCED END TAB FILE FOLDERS

	ITEM NO.	DESCRIPTION
	<p>FQ117 DATA FILE 1117 Stock item</p>	<p>11 PT. WHITE ,143# LETTER SIZE, SIZE : 12 1/4 X 9 1/2" REINFORCED NOTCHED END TAB 100 PER BOX / 500 PER CARTON</p>
	<p>FQ217 DATA FILE 1217 Stock item</p>	<p>14 PT. WHITE ,180# LETTER SIZE, SIZE : 12 1/4 X 9 1/2" REINFORCED NOTCHED END TAB 100 PER BOX / 400 PER CARTON</p>
	<p>FQ157 DATA FILE 1157 Stock item</p>	<p>11 PT. WHITE ,143# METRIC SIZE, SIZE : 13 X 9 1/2" REINFORCED NOTCHED END TAB 100 PER BOX / 500 PER CARTON</p>
	<p>FQ257 DATA FILE 1257 Stock item</p>	<p>14 PT. WHITE ,180# METRIC SIZE, SIZE : 13 X 9 1/2" REINFORCED NOTCHED END TAB 100 PER BOX / 400 PER CARTON</p>
	<p>FQ127 DATA FILE 1127 Stock item</p>	<p>11 PT. WHITE ,143# LEGAL SIZE, SIZE : 15 1/4 X 9 1/2" REINFORCED NOTCHED END TAB 100 PER BOX / 500 PER CARTON</p>
	<p>FQ227 DATA FILE 1227 Stock item</p>	<p>14 PT. WHITE ,180# LEGAL SIZE, SIZE : 15 1/4 X 9 1/2" REINFORCED NOTCHED END TAB 100 PER BOX / 400 PER CARTON</p>
	<p>FQ227LHT</p>	<p>14 PT. WHITE ,180# LETTER SIZE, LEFT HAND TAB SIZE : 12 1/4 X 9 1/2" REINFORCED NOTCHED END TAB 100 PER BOX / 400 PER CARTON</p>

TOP TAB FOLDERS

	ITEM NO.	DESCRIPTION
	<p>4988</p> <p>Stock item</p>	<p>14 OR 11 PT. MANILA LEGAL SIZE, TOP TAB SIZE : 14 3/4 X 9 1/2" STRAIGHT CUT 100 PER BOX / 500 PER CARTON</p>
	<p>56600</p> <p>Stock item</p>	<p>14 OR 11 PT. MANILA AND WHITE LETTER SIZE, TOP TAB SIZE : 11 3/4 X 9 1/2" STRAIGHT CUT 100 PER BOX / 500 PER CARTON</p>
	<p>4990</p>	<p>14 OR 11 PT. MANILA LEGAL SIZE, TOP TAB SIZE : 14 3/4 X 9 1/2" 1/2 CUT REVERSIBLE 100 PER BOX / 500 PER CARTON</p>
	<p>26330LTR SEMCO MSDA-11</p> <p>Stock item</p>	<p>11 PT. WHITE OR MANILA ,143# LETTER SIZE, PEEL & STICK SIZE : 11 3/8 X 8 1/2" STRAIGHT CUT 200 PER BOX / 1000 PER CARTON MAY BE INSTALLED IN ANY FOLDER</p>
	<p>26330LGL</p> <p>Stock item</p>	<p>11 PT. MANILA ,143# LEGAL SIZE, PEEL & STICK SIZE : 14 1/4 X 8 1/2" STRAIGHT CUT 200 PER BOX / 1000 PER CARTON MAY BE INSTALLED IN ANY FOLDER</p>
	<p>CHARGE OUT FOLDER #1952</p> <p>Stock item</p>	<p>11 PT. TINTED RED ,143# LEGAL SIZE, 1/2 CUT ,TAB SINGLE PLY SIZE : 16" X 9 1/2" 100 PER BOX / 500 PER CARTON</p>
	<p>4988RTT A60DD-V</p>	<p>11 PT. MANILA ,143# LEGAL SIZE, STRAIGHT CUT REINFORCED TOP TAB SIZE : 14 3/4 X 9 3/4" 100 PER BOX / 500 PER CARTON</p>



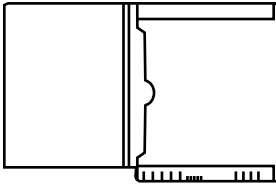
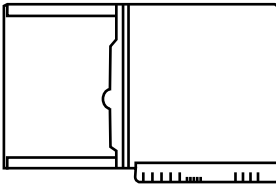
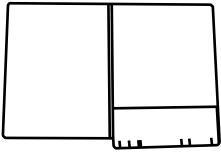

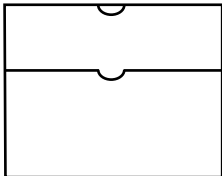

Legal size, 15 pt., 185 #
 10 colours to choose from.
 Reinforced end tab.
 100 Per box / 400 Per carton

Equivalent to Smead,
 Kardex, Esselte.

A98TDBR-1 3105-BR	A98TDGN-1 3105-LTG	A98TDLV-1 3105-PU	A98TDGD-1 3105-OR	A98TDGR-1 3105-GY
TINTED BROWN	LIME GREEN PAPER	PURPLE PAPER	ORANGE PAPER	TINTED GREY
3105-DKGN	A98TDBL-1 3105-BL	A98TDRD-1 3105-R	A98TDPK-1 3105-PK	A98TDYL-1 3105-YL
TINTED DARK GREEN	BLUE PAPER	RED PAPER	PINK PAPER	YELLOW PAPER

	<p>FQ74105</p> <p>Stock item</p>	<p>11 PT. MANILA 143# SINGLE PLY FULL END TAB CLOSED 2 SIDES OVERALL SIZE 10 1/2 x 6" 200 PER CARTON</p>
	<p>FQ712</p> <p>Stock item</p>	<p>11 PT. WHITE 143# POCKET SIZE OVERALL SIZE 6 X 12" 100 PER BOX/ 500 PER CARTON MAY BE INSTALLED IN ANY FOLDER PRINTED OR PLAIN AVAILABLE</p>
	<p>1168</p> <p>Stock item</p>	<p>11 or 14 PT. MANILA, LETTER SIZE SIZE: 12 1/4 X 9 1/2" 100 PER BOX/500 PER CARTON</p>
	<p>1169</p>	<p>11 or 14 PT. MANILA, LEGAL SIZE SIZE: 15 1/4 X 9 1/2" 100 PER BOX/500 PER CARTON</p>

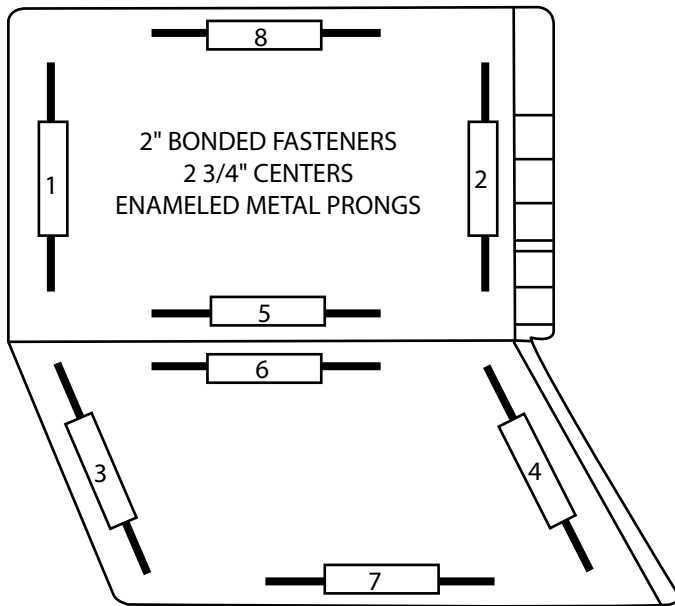
POCKET FOLDERS

	ITEM NO.	DESCRIPTION
	MPF-10	14 PT. MANILA, 180# LETTER SIZE SIZE: 12 1/4 X 9 1/2" POCKET SIZE: 12 1/4 X 9 3/8" 50 PER BOX/250 PER CARTON
	MPF-A10	14 PT. MANILA, 180# LETTER SIZE SIZE: 12 1/4 X 9 1/2" POCKET SIZE: 11 1/8 X 9 3/8" 50 PER BOX/250 PER CARTON
	3833SBS SIMILAR TO SAFEGUARD 70247	14 PT. CLAY COATED, METRIC SIZE, END TAB IS CLOSED ON 3 SIDES TO FORM A POCKET. OTHER POCKETS AS WELL AS FASTENERS CAN BE INSTALLED.
	8321 Stock item	11 PT. MANILA, 143# SIZE: 6 3/4 X 9 1/2" 200 PER BOX/1000 PER CARTON MAY BE INSTALLED IN ANY FOLDER
	DD875 Stock item	11 PT. MANILA, 143# SIZE: 8 1/2 X 8 3/4" 100 PER BOX/500 PER CARTON MAY BE INSTALLED IN ANY FOLDER
		COMBINE ANY FOLDER WITH ANY POCKET OR POCKETS, FOR ADDED ORGANIZATION.

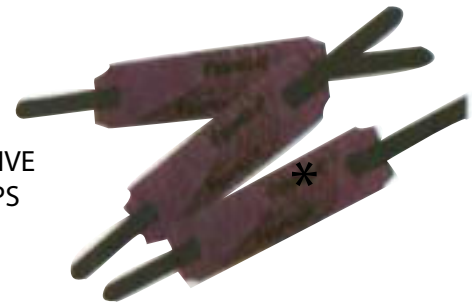
X-RAY JACKETS, MAILERS AND MAMMO POCKETS

10

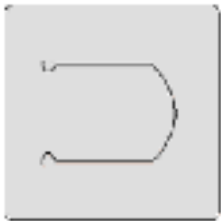
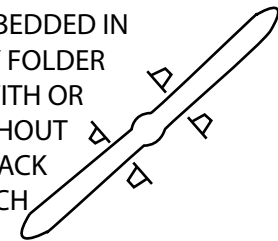
	ITEM NO.	DESCRIPTION
	XR14 Stock item	14 PT. MANILA ,180# PRINTED FRONT, BLACK INK SIZE : 14 3/4 X 19" 100 PER BOX
	XR11 TAB 1177 Stock item	11 PT. MANILA ,143# PRINTED FRONT, BLACK INK SIZE : 14 3/4 X 19" 100 PER BOX
	XRKP11	11 PT. MANILA ,143# PRINTED FRONT, BLACK INK KANGAROO REPORT POCKET SIZE : 14 1/2 X 19" 100 PER BOX
	XRM11 AMES	11 PT. MANILA ,143# PRINTED FRONT, BLUE INK SIZE : 15 X 18 " PEEL & STICK FLAP 100 PER BOX
	MAMMOGRAPHY POCKET	11 PT. MANILA ,143# PRINTED FRONT, BLACK INK SIZE : 10 X 13 " 100 PER BOX
	MAMMOGRAPHY POCKET	11 PT. WHITE ,143# PRINTED FRONT, BLACK INK SIZE : 15 X 11 " 100 PER BOX
	XREO11	11 PT. MANILA ,143# END OPENING PRINTED FRONT, BLACK INK SIZE : 19 X 15 " 100 PER BOX



SELF ADHESIVE
FOAM CLIPS



THESE "H" PINS CAN
BE EMBEDDED IN
ANY FOLDER
WITH OR
WITHOUT
A BACK
PATCH



*

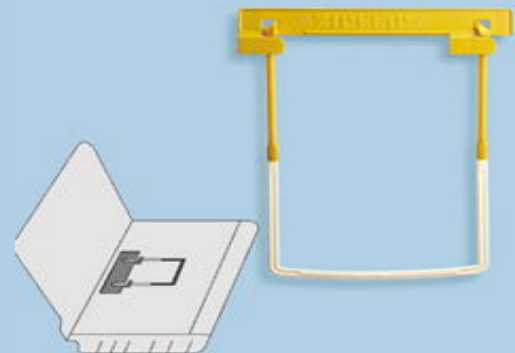
2" FABRENE
TIP BACK
FASTENERS



1-1/2 x 8-1/2 Pressure sensitive fasteners.
2 3/4" centers, Permanent adhesive.
Wide adhesive band allows
for easy centering without a guide.
Slim design will not add bulk to file folders.

COPY CLIP

Turn any folder, even hanging folders, into a 2" capacity binder. Makes copying and reading contents easy by permitting folder to open flat. Remove and replace documents anywhere within file without removing other documents. Compressor holds paper securely in folder when not in use. Adhesive back. Can be installed in any folder





Pressboard Products
All of the below are available in Red, Blue, Yellow, Green and Brown.
Different stock no.'s for color (Ltr. 20-x-x / Lgl. 40-x-x) Please call
for pricing, or contact us through email. info@folderfactory.ca

30-2D-6	Legal Size, Green ,Classifile End Tab 2 Dividers, 6 Fasteners, 2" Expansion 25 PT. 100 PER BOX
30-1D-4	Legal Size Classifile End Tab 1 Divider, 4 Fasteners, 1-1/2" Expansion 25 PT. 50 PER BOX
30-1-0	Legal Size Green Pressboard End Tab Folder. 1" Expansion 25 PT. 50 PER BOX/150 PER CARTON
10-2D-6	Letter Size Green Classifile End Tab 2 Dividers, 6 Fasteners, 2" Expansion 25 PT. 100 PER BOX
10-1D-4	Letter Size Green Classifile, End Tab, 1 Divider, 4 Fasteners, 1-1/2" Expansion 25 PT. 50 PER BOX
30-1-0	Legal Size Green Pressboard End Tab Folder. 1" Expansion. 25 PT. 50 PER BOX

