



Case Studies

RETAIL SECTOR

CASE STUDY 1

Client	MONSOON ACCESSORIZE
Location	London
Affected Staff Numbers	575
Statistics	55% reduction in all storage relocated
Project Details	<p>Filing <i>Plus</i> undertook a full programme of works from Filing Audit through to Relocation.</p> <p>Monsoon Accessorize had a historical working practice where storage was utilised for housing garments, samples and working documents. Following the managed programme of reduction only current seasons garments were relocated and active documentation required for legal compliance.</p> <p>Filing <i>Plus</i> packed and unpacked all filing over the course of 3 weekend move phases.</p>

CASE STUDY 2

Client	SELFRIDGES
Location	London W1
Affected Staff Numbers	300
Statistics	25% file reduction and relocation internally
Project Details	<p>As a result of a major internal reorganisation and refurbishment Filing <i>Plus</i> were asked to propose a programme of storage reduction and relocation to assist in the project.</p> <p>The moves took place over 12 weekends and affected all back office staff and included all formats of storage from samples through to mannequins.</p> <p>Filing was reduced by 25% and an archive programme was successfully implemented and documented for future use.</p>

REFERENCES AVAILABLE UPON REQUEST FOR ALL CASE STUDIES SHOWN HERE